

Pharmaceutical companies operate in a highly regulated environment where document management plays a critical role in ensuring compliance, maintaining quality standards, and facilitating collaboration among cross-functional teams. Effective document management for pharmaceutical companies is essential for streamlining processes, reducing operational costs, and minimizing the risk of non-compliance.

In the pharmaceutical industry, where new regulations and guidelines are constantly emerging, companies must adapt their document management strategies to stay ahead of the curve. Inefficient document management practices can lead to costly errors, delays in product development, and potential regulatory penalties

One leading pharmaceutical company recognized the need to overhaul its document management processes to address growing challenges and maintain its competitive edge. The company was in search of a document management system that aligns with their existing project management and automated workflows. Also, they demanded the solution to be budget-friendly, customized within a short period of time and integrated within the existing Microsoft 365.

What were the challenges faced by the company?

- Siloed and disparate document repositories across departments, leading to version control issues and duplicated efforts.
- 2. Lack of a centralized platform for document collaboration, review, and approval workflows, hindering productivity and decision-making.
- 3. Inefficient tracking of document revisions and feedback, making it difficult to maintain audit trails and regulatory compliance.
- 4. Limited visibility into document lifecycle stages, resulting in delays and bottlenecks in critical processes.
- 5. Inadequate security measures for sensitive and confidential documents, posing potential risks to intellectual property and regulatory requirements.
- 6. Frequent oversight of compliance due to manual tracking of documents.

How did Titan Workspace solve the problem?

To address these challenges, the pharmaceutical company partnered with Titan Workspace to implement a custom document management system for pharmaceutical business built on the robust SharePoint platform. The solution was designed to streamline document-centric processes, enhance collaboration, and ensure compliance with industry standards.

The benefits of the solution included:

- 1. Centralized document repository with granular access controls and version control capabilities.
- 2. Automated workflow management for document review, approval, and distribution processes.
- 3. Integration with Power Automate for seamless notifications, reminders, and task assignments.
- 4. Comprehensive audit trails and revision history tracking for regulatory compliance and transparency.
- 5. Advanced search and filtering capabilities for efficient document retrieval and organization.
- 6. The document management system was aligned in such a way that it makes other modules like project management and automated workflows an ease.
- 7. Mobile-friendly interface for on-the-go access and document management.







Did the solution make any benefits to the pharmaceutical company?

- 1. Enhanced collaboration and communication among cross-functional teams, accelerating decision-making processes and increasing productivity by 40%
- 2. Improved version control and reduced duplication of efforts, leading to increased efficiency.
- 3. Streamlined document review and approval workflows, minimizing delays and bottlenecks.
- 4. Robust audit trails and revision histories, ensuring regulatory compliance and traceability.
- 5. Tighter security controls and access management for sensitive and confidential documents. Document security was enhanced by 60%
- 6. Increased visibility into document lifecycle stages, enabling proactive monitoring and timely interventions.
- 7. Seamless integration with existing systems and applications, facilitating a smooth transition, user adoption and saving them almost 50% from other solutions

Conclusion

By implementing the document management system, the leading pharmaceutical company has not only optimized its document-centric processes but has also fostered a culture of collaboration, transparency, and compliance. The solution has empowered employees with the tools and insights needed to drive innovation, maintain quality standards, and stay ahead in the highly competitive pharmaceutical landscape.

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